



# Lightweight MCC

Going forward into 2016

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# Your Role on the Committee

The President shall preside at all meetings and functions of the Club (excepting social functions where the Patron is present) and determine whether or not a quorum is present at such meetings, be the only official representative or spokesperson for the Club, and an ex-officio member of all sub-committees and standing committees. The President shall have full powers of meetings to expel a member from a meetings should he or she deems it necessary.

The Vice-President in the absence of the President shall perform the duties of the President as contained herein. Should he or she not preside, a chairperson shall be elected from those present on the particular occasion.

### The Secretary shall:

- Be responsible for informing members and office-bearers, and/or other individuals as the case may be, of forthcoming Club functions, meetings and business and any relevant news.
- Keep a minute book and record therein a true and accurate record of the proceedings of all committee meetings, annual general meetings and special general meetings to ensure the Presidents signs the minute book after its confirmation by resolution.
- Deal with incoming and outgoing correspondence.
- Be responsible for the Seal of the Club and ensure that it is only used on proper authority
- Keep copies of this Constitution and any By-Laws for inspection by a financial member.
- Have custody of all books and documents of the Club, barring those of a financial nature.
- Receive and submit all applications for the membership to the Committee for approval, and keep a Register of Members so approved which shall record name, address and nature of the membership of each member in a Register.
- Record the details of Club officials and results of all contests, exhibitions, competitions, social events etc.
- Provide regular reports to the relevant meetings.

### The Treasurer Shall:

- Have custody of all books and documents of a financial nature, including securities.
- Cause true and proper books to be kept in which a strict account of all monies received and all monies disbursed shall be kept.
- Cause effectual receipts to be issued for monies received.
- Pay all accounts on the authority of the Committee and in the proper manner
- Ensure all affiliation, insurance and other financial obligations are paid on time.
- Provide regular financial reports to the committee
- Report to the Club Annual General Meeting on the financial standing of the Club.

### Publicity Officer Shall:

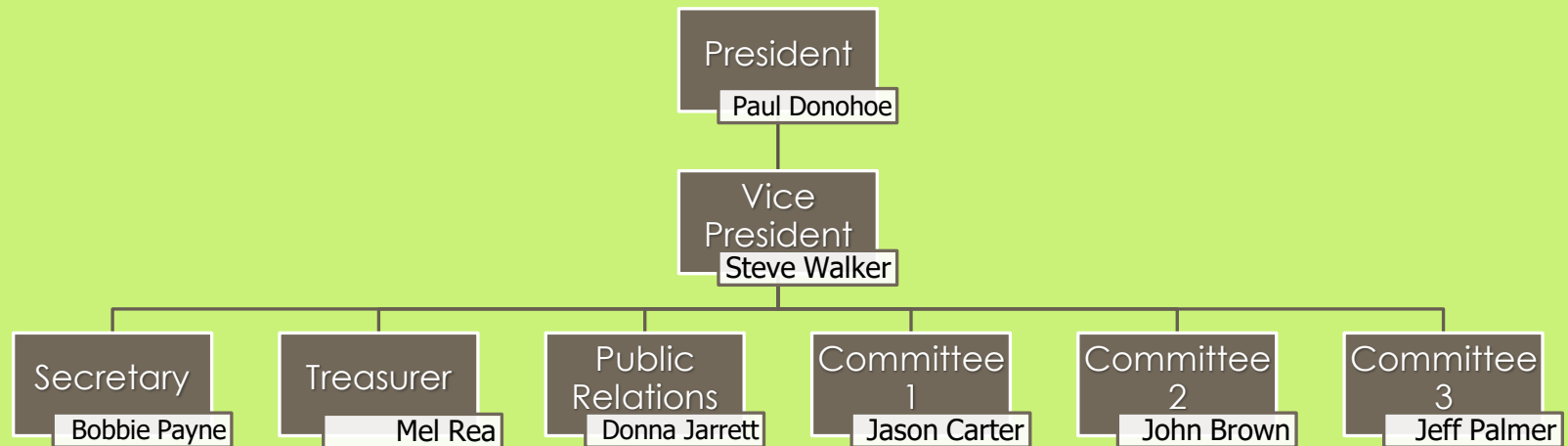
- Be responsible for the publication of all open, Club, social and other events.
- Inform all the appropriate organisations, individuals and media of such events.
- If agreed by the Committee, arrange all the relevant advertising
- Liaise with all motoring journals and other media bodies.

### The Three Committee Members Shall:

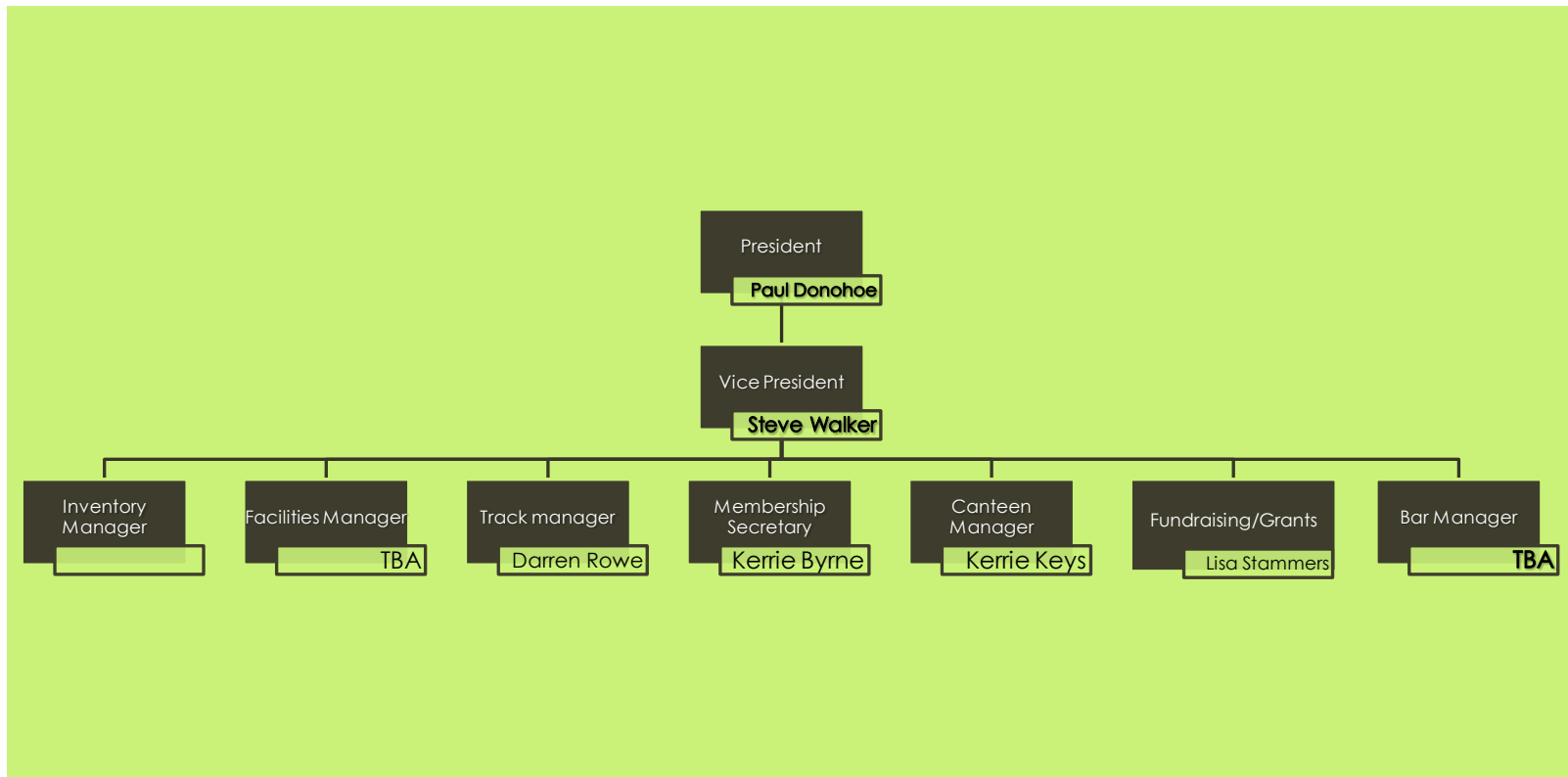
- Represent the riders and members at Committee Meetings.
- Ensure members are aware of all relevant information relating to the sport or motor cycling and the Club

Assist other Committee members with their duties as and when

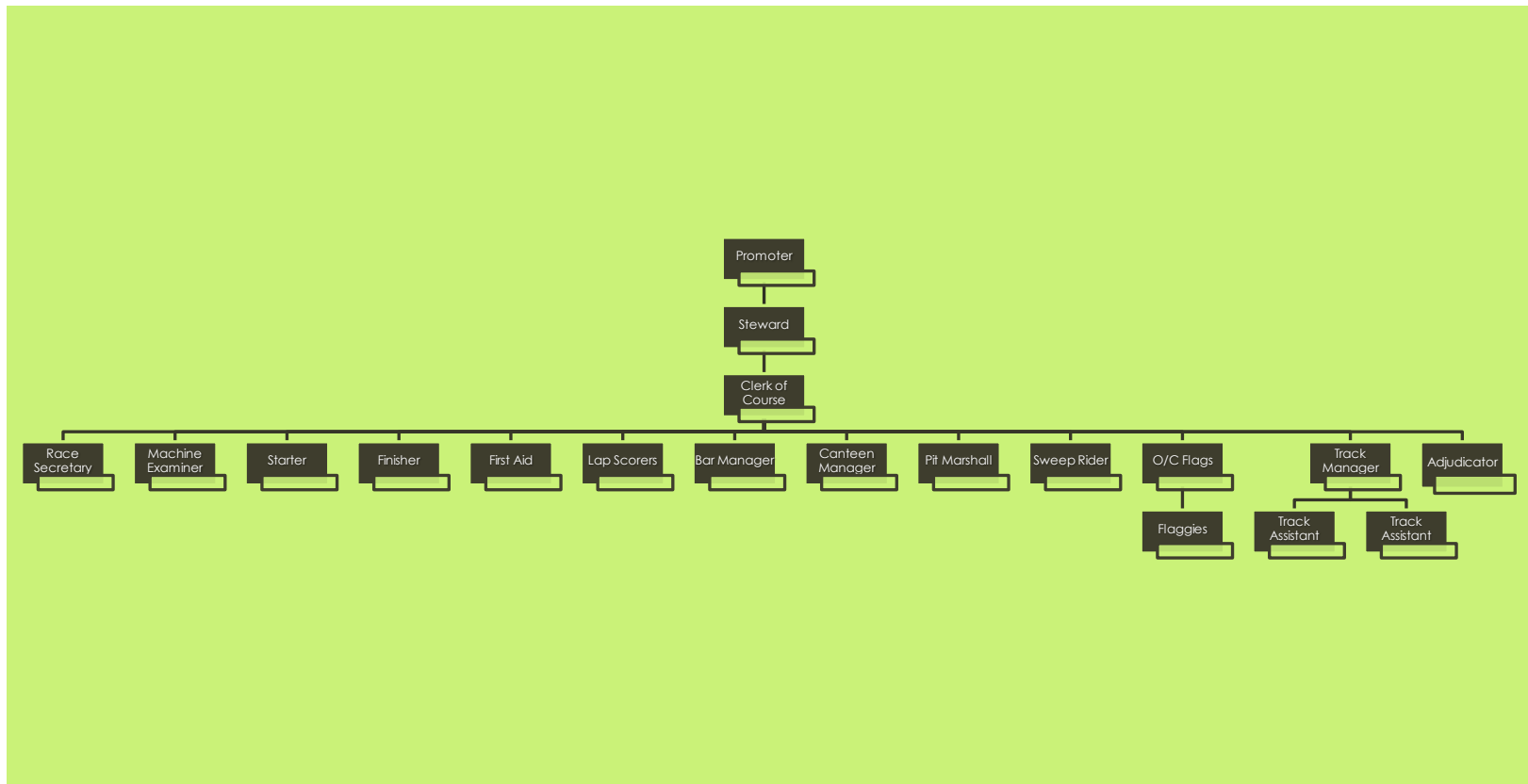
# Organisational Chart Committee 2016



# Organisational Chart for Other Positions



# Race Day Organisational Chart





# Mission Statement

- What is our mission, that is where do we wish to go in the next 5 years or ten years.
- How are we going to achieve this.
- This will work hand in hand with a vision statement and show leadership to the members to make LWCC the club to be a member of.

# Proposed Mission Statement

- Lightweight Motorcycle Club Is dedicated to providing a first choice motocross facility that is both friendly and welcoming to members, spectators, competitors and volunteers.
- We will attract participants via a quality facility and a leadership group that inspires others to be involved.

# Proposed Vision Statement

- To be a service providing club that will encourage membership growth as we move towards being a national level event capable package.

# Proposed Value Statement

- We are respectful, responsible, accountable and member orientated volunteers that are valued and heard.

# Tag Line

- *First Choice Motocross for WA*

# Planning

- Planning is the key to success without this the achievement of our mission is harder travelled.
- Will not be impossible but harder.
- Hence formulation of a plan and setting of the KPI or Milestones is important.
- While a five year plan is great that only plans short term.
- The plan should be open and new items added when reviewed as warranting action merely than tackling a set plan and being locked to that view.

No.	Description	Action Required	To be Actioned By Whom	Expected Deliverable Date	Status
1.	State round applications	Lodge with MWA (To include detail from new proposed office bearers.)	Current committee	15/10/2015	URGENT
1.	Increase membership in 2016	Review current membership fee structure	Incoming committee prior to opening 2016 memberships.		
1.	Track re-design	Call for drafts or proposals from all for changes to current motocross track layout.	Incoming committee 2016		
1.	Track reticulation	Develop a layout plan for a reticulation system. Also allowing for future modifications to be enabled. System to be fully automated with the option for remote daily in.	Incoming committee 2016		
1.	Club constitution	Conduct a review and amend as required.	Incoming committee 2016		
1.	Club By-laws	Conduct a review of current by-laws and established defined by-laws.			
1.	Club Operation Manual	Create an operation manual so that all roles are clearly defined and procedures defined for all items.			
1.	Clubroom modifications	Continue with the plan to create a new bar area and new tiered area at front of club rooms.			
1.	Entry road to venue	Look at new entry road way into venue, heavy rain causes a current road to become quite bad.			
1.	Pit area	The upper parking bay area now being used as pit bay area needs to be clearly defined.			
1.	Risk Management	Development of a "Risk Management" so as not to be locked into MWA model.			
1.	Plant ID Drawing	Develop a Plant Identification Drawing show all reticulation, sewerage, scheme water and other services for venue.			
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# Budget 2016

- Budgeting is an important step of the planning process.
- The budget will be managed by the Treasurer.
- This will be achieved through accurate reporting to the committee.
- A draft of proposed 2016 budget has been developed.



# Budget 2016

## Financial Forecast

	% Sales	Forecast Jan-16	Forecast Feb-16	Forecast Mar-16	Forecast Apr-16	Forecast May-16	Forecast Jun-16	Forecast Jul-16	Forecast Aug-16	Forecast Sep-16	Forecast Oct-16	Forecast Nov-16	Forecast Dec-16	Total 12 months
<b>Income:</b>														
Memberships	21.9%	13,650	13,650	10,238	6,825	4,778	4,778	4,095	3,413	2,730	2,048	1,365	682	68,250
Club Run	42.4%	-	13,170	13,170	13,170	13,170	13,170	13,170	13,170	13,170	13,170	13,170	-	131,700
Opens	21.5%	-	-	-	-	-	26,000	-	26,000	-	-	-	15,000	67,000
State Rounds	6.4%	-	-	-	-	-	-	-	-	20,000	-	-	-	20,000
Coaching Revenue	1.3%	-	-	1,000	-	1,000	-	1,000	-	1,000	-	-	-	4,000
Sponsorship	6.4%	5,000	5,000	-	-	-	2,500	-	2,500	5,000	-	-	-	20,000
<b>Total Income</b>		<b>18,650</b>	<b>31,820</b>	<b>24,408</b>	<b>19,995</b>	<b>18,948</b>	<b>46,448</b>	<b>18,265</b>	<b>45,083</b>	<b>41,900</b>	<b>15,218</b>	<b>14,535</b>	<b>15,683</b>	<b>310,950</b>
<b>Less:</b>														
MWA		2,575	1,700	2,000	2,000	2,000	6,900	2,000	6,900	10,300	2,000	2,000	2,000	42,375
Track Works (Prep)	13.2%	2,000	2,000	3,000	3,000	3,000	5,000	3,000	5,000	6,000	3,000	3,000	3,000	41,000
Machinery Hire	2.7%	700	700	700	700	700	700	700	700	700	700	700	700	8,400
Reticulation and Track Upgrade	15.1%	46,950	-	-	-	-	-	-	-	-	-	-	-	46,950
Administration Costs	0.8%	200	200	200	200	200	200	200	200	200	200	200	200	2,400
Canteen Bar	15.6%	2,500	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	7,000	79,500
Presentations / Trophies / Programs		-	-	-	-	4,000	-	-	4,000	-	-	10,000	-	18,000
<b>Total Expenses</b>	<b>71.0%</b>	<b>54,925</b>	<b>11,600</b>	<b>12,900</b>	<b>12,900</b>	<b>16,900</b>	<b>19,800</b>	<b>12,900</b>	<b>23,800</b>	<b>24,200</b>	<b>12,900</b>	<b>22,900</b>	<b>12,900</b>	<b>220,625</b>
<b>Net</b>	<b>29.0%</b>	<b>( 36,275 )</b>	<b>20,220</b>	<b>11,508</b>	<b>7,095</b>	<b>2,048</b>	<b>26,648</b>	<b>5,365</b>	<b>21,283</b>	<b>17,700</b>	<b>2,318</b>	<b>( 8,365 )</b>	<b>2,782</b>	<b>90,325</b>

# Event Planning

- ◉ Looking forward streamlining of event planning so that the data gained in doing so is retained for future use.
- ◉ Empowering of all members to suggest venues will also be encouraged with a form that will cover this.
- ◉ Strict planning prior to events with the flowing up by regular updates by email or meetings will be expected of all person involved in events. Be that a club motocross round or an open event.
- ◉ A new document is in draft stages for this purpose and hard copy file will be retained for all events.

# What do Members Want

- ◉ We need to have feedback of the members on what they want to get in return for membership to this club.
- ◉ Do they want better facilities.
- ◉ Do they want a new track format.
- ◉ Most importantly we need to listen to all taken those ideas and discuss if they are not warranted that is fine as long as we explain why.

# Track Modification

- Time for change has already been hinted by some.
- A few designs have been drafted for review.





Jump	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Type	Drop Off	Step Up	Table Top	Table Top	Single (Big)	Whoop	Drop Off	Table Top	Table Top	Table Top	Single (Big)	Single into Whoops	Big Table Top	Single Table (Small) Top	Table
Info	Need to cut Hair		Pros Maybe jump both		to slow Riders	5			to slow Riders	Kal Style		Biggs	Bridge		

14 flag points same as before



# Closing

- In closing hopefully this presentation has shown how we would like take the club onwards and upwards.
- Is now up to this committee to decide on the actual direction they wish for it to go.
- Is your club and the members have also empowered you to make the right decision for them.
- Bring on 2016, One Team One Vision.